



Royal Victorian Motor Yacht Club

Prospective New Member Interview Checklist

Interview with (Prospective Member Name): _____

Club History:

The world's first motorboat club was established in 1904 along the banks of the Yarra River near the city. However, in 1909, the club relocated its boats to Williamstown. It was in 1936 that the club obtained its current premises. A significant milestone came in 1937 when the club received a royal charter. During World War II, the club played a vital role as a Naval Auxiliary Patrol. In 1954, the club merged with the Little Ships Club, further enhancing its stature. The construction of the former clubhouse was completed in 1956, followed by the completion of the present clubhouse in 2014. The club has a rich tradition of hosting Navrallies dating back to 1927.

Club Management:

The club operates under the management of an elected committee. This committee comprises the Commodore, Vice Commodore, Rear Commodore, Secretary, Treasurer, three General Committee members, and a Crewman.

General Meetings:

The club conducts four general meetings annually, taking place on the first Wednesday of June, September, December, and March. The June meeting also serves as the Annual General Meeting (AGM) where the committee is elected. It is important to note that clubhouse members are not eligible to vote during these meetings. General meetings provide an opportunity for the committee to deliver reports on club management and for members to raise questions and address concerns. Attendance at these meetings is expected from all club members.

Membership:

The club boasts a membership of approximately 350 individuals. The marina can accommodate around 85 boats, ranging in size from 5m to 25m.

RVMYC Subcommittees:

These subcommittees are just examples of the actual subcommittees in RVMYC. Members can express their interest in joining any of these. Below is information on the existing subcommittees and their specific roles and responsibilities.

- **Communication Subcommittee:**
 - Managing the club's internal and external communication channels, including website, social media, newsletters, and email communications.
- **Events Subcommittee:**
 - Organising club major events and activities throughout the year.
- **Boating Subcommittee:**
 - Overseeing boating-related activities and safety within the club.
- **Hospitality Subcommittee:**
 - Enhancing the club's hospitality offerings and member experience.
- **Yard Maintenance Subcommittee:**
 - Maintaining and improving the club's physical facilities and grounds.



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Club Facilities:

Access to the club premises is controlled through electronic access control using swipe cards. During bar opening hours, the bar doors remain unlocked. Outside of these hours members can gain entry 24/7 with their swipe card. The club grounds feature a designated parking area for members and their guests, as well as a boat maintenance yard exclusively for member use. Boat movements within the yard and the placement of boat stands are handled by Savages, while spray painting and soda blasting are strictly regulated activities requiring written approval from the committee.

Yard and Marina Benefits:

Members are entitled to two weeks of free time in the boat maintenance yard and an additional two weeks in the marina if a berth is available (excluding clubhouse members).

Club Trading Hours:

The club's bar and bistro operate on Wednesdays from 5 pm to 10 pm, Fridays from 5 pm to 10 pm (approximately), and Saturdays and Sundays from 12 pm to 8 pm (approximately). The office is open on Monday & Tuesday from 8 am - 3 pm, Wednesday & Thursday 8am-5pm, and Friday from 9am - 5pm.

Club Facilities and Bookings:

Members have the option to book the function area for events through the RVMYC office. The BBQ area is available for use by all members and can be reserved through the office. It is expected that the area is cleaned after use, with all club items returned to their designated places. The club provides toilets, showers, and a bar area for member use.

Guests and Dress Code:

Members are responsible for signing in their guests at the using the QR code sign-in, and ensuring their good conduct while on the premises. Guests are permitted to visit the club up to five times before being encouraged to become members. The club maintains a dress code, which requires members to be neatly dressed at all times in the bar area. The specific bar dress code can be found in the Club Bylaws and generally prohibits thongs, singlets, dirty clothes, and hats.

Events and Merchandise:

The club organises various social and boating events throughout the year, and it is expected that both boating and non-boating members participate in these activities. Non-boating members are welcome to join boating events and can contact the office or the organisers to arrange participation. The club also sells club merchandise, which can be found in the foyer display cabinet. For more information, members can reach out to the office or the Duty Officer.

Member Communications:

The club communicates with members through SMS, email newsletters such as the "Wednesday Wrap," the monthly magazine "Propeller," and the club website. Members are encouraged to submit articles and photos for inclusion in Propeller. The club's Constitution and Bylaws are available on the website, and all members should be familiar with them.



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Membership Eligibility:

As part of the membership application, individuals are asked whether they have been convicted of any crimes involving violence, sexual assault, or any other offense that may reasonably exclude them from becoming a member of RVMYC.

Membership Resignations:

Please note that any resignation of membership must be submitted to the committee in writing. If you decide to resign your membership in the future, you will need to write a formal letter or email to the committee, expressing your intention to resign. The committee will process your resignation accordingly.

It is important to follow this procedure to ensure that your resignation is properly recorded and that any necessary administrative actions can be taken.

Next of Kin or Emergency Contact:

Please provide the name and address of the next of kin or a designated emergency contact person.

Mr / Mrs / Miss _____ Phone: _____

Photo taken? Yes No



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Social Media Protocol

Authorisation for Photo Usage

I hereby give the Royal Victorian Motor Yacht Club (RVMYC) the absolute and irrevocable rights to use my name, quotes and/or photos and images posted on the club's website and social media platforms, in print publications, video and multimedia presentations, and/or for any purpose this may include, but not limited to display, public relations, marketing or designs for the exclusive purpose of the Club and its activities.

I understand that my name and/or the images may be used for display or advertisement for the website and/or literature published. I hereby waive the right to inspect or approve the images prior to any form of usage. I understand that the images may be modified to be used as design elements. I understand I can request the RVMYC committee to remove my image, quote or photo. This request may be granted or withheld at the discretion of the RVMYC committee.

The use of personal information

The Royal Victorian Motor Yacht Club (RVMYC) reserves the right to use quotes and/or photos and images posted on the club's website and social media platforms, in print publications, video and multimedia presentations, and/or for any purpose which may include, but not limited to display, public relations, marketing, or designs for the exclusive purpose of the Club and its activities. I understand I can request the RVMYC committee to remove my image, quote or photo. This request may be granted or withheld at the discretion of the RVMYC committee.

Other Comments / Discussion:

Questions:

Prospective Member Name: _____

Signature: _____ Date: ___ / ___ / _____

Interviewing Member Name: _____

Signature: _____

Following Interview, prospective member be shown QR Code sign in procedure